

COUNTY OF FAIRFAX
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES
Underground Utility Designating and Locating Services for
Calendar Year 2013/2014

REQUEST FOR QUALIFICATIONS

The County of Fairfax is soliciting engineering firms to provide Underground Utility Designating and Locating Services for Calendar Year 2013/2014. The County intends to award an annual contract to provide services as a part of the overall process to prepare the engineering design of capital improvement projects. The amount and/or type of work to be completed under this contract will be specified on a project-by-project basis. Project assignments will consist of the designation and location of existing utilities for sanitary sewer, sidewalk and trails, storm drainage, roadway, bus shelters/bus stop safety, neighborhood improvement, and commercial revitalization type projects. Firms should have experience in the following areas:

- Designating: Designation of existing utilities to provide the horizontal and vertical location of existing utility facilities in a defined area via field markings obtained by a method(s) other than excavations. Accurately locate the utility field markings in the field via a survey and plotting the utility locations on engineering design plans.
- Locating: Establish the horizontal and vertical location of existing utilities at defined locations via field measurements, after an excavated test hole is provided to expose the utility facility at the point of reference.

Fairfax County intends to award one contract with an annual contract amount not-to-exceed, \$500,000. At the option of the County, this contract may be renewed for four additional one-year time periods. Interested firms are requested to submit six (6) copies of statements of qualifications (supplemental information may be included in appendices as necessary), including a current GSA Form SF 330 Parts I & II. Indicate in item 5b of Part II if the firm is a VDOT certified DBE Firm. As part of Fairfax County's commitment to protecting the environment, all statements of qualifications must be made of paper products only. All copies are to be delivered to Brad Melton, Acting Director, Utilities Design and Construction Division, Department of Public Works and Environmental Services, 12000 Government Center Parkway, Suite 463, Fairfax, Virginia 22035-0056.

All statements of qualifications shall be delivered no later than 4:00 p.m., prevailing time, October 12, 2012. Submissions received after this date or incomplete submissions will not be considered. The statements of qualifications shall not exceed sixty (60) pages of data (30 pages printed front and back or 60 pages printed single sided) including 330 forms.

Evaluation factors to be utilized by the Selection Advisory Committee in determining the firm(s) deemed most qualified to perform the related services will include, but are not limited to: Methods to perform the work; recent experience with similar projects; available resources; anticipated time to perform work; and availability to meet with project managers to review specific project requirements. Interviews from a short-list of selected firms are projected to be held in November 2012.

Please see the attached details of the Disadvantaged Business Enterprises (DBE) Requirements. While Fairfax County has established no numerical DBE participation goals, the consultant shall make good-faith efforts to use DBEs for all sub-consulting opportunities. When projects are identified that utilize federal funding, consultants shall make good-faith efforts to ensure that DBEs have the maximum practicable opportunity to compete for sub-consultant work in connection pursuant to this policy.

Fairfax County is committed to paying a living wage to all qualified County employees and encourages contractors and subcontractors involved in all County programs, services, and activities to pay a living wage to their employees.

Inquiries pertaining to this request should be directed to Lawrence Popoola of the Utilities Design and Construction Division, at 703-324-5111 or TTY 711.



To request this information in an alternate format, please call Maria Logan, Building Design and Construction Division, Department of Public Works and Environmental Services at 703-324-5800, TTY: 711.